

<b>TRANSMITTAL SLIP</b>		DATE
TO: Mr. Coffey		
ROOM NO.	BUILDING	
<p>REMARKS: Attached are recent examples of changes made by DDP upon authentication. You will note that changes are primarily editorial, made after editing by RCB with approval of the originator and coordinators. What is not reflected are those cases that are returned to RCB by DDP without authentication but with suggestive changes. In these cases RCB usually makes the changes and then sends to both the DDS and DDP changed copies for authentication. This is done so that</p> <p>Unless pressed for time, RCB always sends the [ ] prior to submitting the HR's for ADDS signature.</p> <p style="text-align: right;">(over)</p>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241  
1 FEB 55

REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)

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Next 5 Page(s) In Document Exempt

Approved For Release 2003/05/05 : CIA-RDP84-00780R003400070020-8

3. (Optional)

Proposed Revisions in  Concerning Maximum Accumulation of Annual Leave (Job 6014)

Acting Chief, Support Services Staff		EXTENSION	NO.	DATE 1 JAN 1970
TO: (Officer designation, room number, and building)	DATE			OFFICER'S INITIALS
	RECEIVED	FORWARDED		
1. Chief, OPSEB Attn: C/DDP/PC C-04 Hqs.	2 JAN 1970		Gm	The revisions in <span style="border: 1px solid black; display: inline-block; width: 80px; height: 1.2em; vertical-align: middle;"></span> reflect new Agency policy regarding the maximum amount of annual leave that may be carried forward into the next leave year by an overseas employee reassigned to the United States. Accordingly, this policy change necessitates the updating of the sample leave record chart in <span style="border: 1px solid black; display: inline-block; width: 80px; height: 1.2em; vertical-align: middle;"></span>  Request authentication and return for publication as soon as possible.
2. RCB 712 Magazine				
3.				
4.				
5.				
				1 to 2:  See changes made in the <span style="border: 1px solid black; display: inline-block; width: 40px; height: 1.2em; vertical-align: middle;"></span> draft.  Since <span style="border: 1px solid black; display: inline-block; width: 60px; height: 1.2em; vertical-align: middle;"></span> will be revised in the near future to incorporate the recently coordinated changes in the handling of escrow and suspended leave accounts we suggest that the changes in Figure 1 be made at the same time. We see no need to send out the proposed <span style="border: 1px solid black; display: inline-block; width: 60px; height: 1.2em; vertical-align: middle;"></span> Instruction Sheet now. It is returned, therefore, with authentication.
SSA-DDS				

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Next 5 Page(s) In Document Exempt

Approved For Release 2003/05/05 : CIA-RDP84-00780R003400070020-8

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Proposed Revi  
Classified

of [ ] Care and Use of Official Data, and [ ] Storage  
Controlled Matter

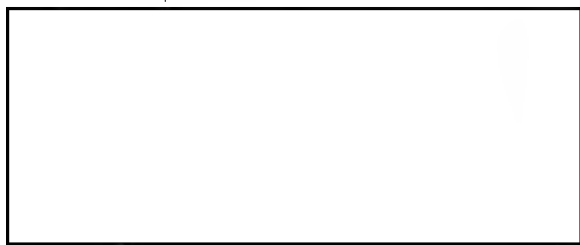
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Working Chief, Support Services Staff, DDS

1. (a) Name, designation, room number, and initials	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. [ ] Chief, DDP/PC [ ] Headquarters				For signature.  The attached proposals were fully coordinated. Many of the suggestions contained in Mr. [ ] memorandum of 15 June have been incorporated, as have subsequent modifications suggested to the Office of Security by [ ] Copies of the head- quarters counterparts are attached for your information.
2. [ ] Magazine				
3.				
4.				
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9. cc: SSA-DDS				
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Next 2 Page(s) In Document Exempt

Approved For Release 2003/05/05 : CIA-RDP84-00780R003400070020-8

15/  
Chief, Support Services Staff, DDS

20 August 1969

Chief, OPSER  
ATTN: C/DDP/PC  
G-G-04 Headquarters

The regulations on the emergency visitation program are ready for approval. They are based upon and will replace [ ] which expire 1 September 1969. They were completely coordinated and have been amended to accommodate the suggestions made by you and the Office of Finance. The changes do not, in our opinion, require recoordination.

The notices which these replace were based on an amendment to the Foreign Service Act, which is applicable to persons stationed outside the United States.

Distribution:

O+2 - Addressee  
1 - SSA-DDS  
1 - DDS/Chrono  
1 - DDS/Subject  
1 - RCB w/h  
SSS/RCB/BTJ:llc (19 August 1969)

cc: SSA-DDS

Your suggestion that we consider modifying the program to cover personnel [ ] has been conveyed to the Deputy Director for Support, but we recommended signature of the HR as now written to get the regulation on the books before the notices expire on 1 September. We further recommended that your suggested modification of the program be prepared and submitted to OGC for a review of its legality.

Signature of the three [ ] is requested.

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